



**Shrewsbury Town** IN THE  
**COMMUNITY**

## **JOB DESCRIPTION**

**Job Title:** Under 16's Assistant Coach  
**Department:** Shrewsbury Town Girls Regional Talent Club  
**Reports To:** Technical Director

### **ROLE**

To assist in delivering the technical programme for the Girls Regional Talent Club, enhancing the development of girls within the programme. The role will take the lead in the preparation and development of players for the England Talent pathway and Ladies first team.

The remit is to produce players for the England Talent pathway and Shrewsbury Town Ladies first team.

### **HOURS OF WORK**

- Part time hours between the hours of 6:00-8:00pm on Tuesday evenings and 5:00-7:00 on Wednesday evenings.
- Match days will be on Saturday morning across the category 2 & 3 Midlands region.
- Flexibility is essential as some weekends and evening work may be essential.

### **PRINCIPAL RESPONSIBILITIES**

- Assist in the planning and delivering the technical and tactical coaching programme for your respective age group in line with the coaching syllabus.
- To assist the under 16's age group, keeping records of players progression and producing reports for both players, parents and other coaches.
- Work with under 14's coaches and under 19's coaches to enable a smooth transition for players to experience when going through the STFC system.
- Assist the STFC ITC Girls and Women's Development Officer to follow the guidelines of the Women's and Girls Strategy.

***Greenhous Meadow, Oteley Rd, Shrewsbury, SY2 6ST***

Company No. 06614473

Charity No. 1125101



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- Strengthen the Female Player Pathway with structured opportunities for the under 16's age group.
- To liaise with all key personnel when planning and arranging coaching sessions and matches to ensure the appropriate support is in place (e.g. sports science, medical, recruitment, education, etc.) and that the timetable fits with all other RTC activities.
- To ensure that accurate monitoring of records for all activities are maintained and lead on the analysis of evaluation information for activities
- To maximise opportunities to raise awareness of the organisations activities.
- To ensure that the safety of participants, volunteers and staff is prioritised at all times.
- Perform other duties as required which are considered relevant to the post and to the objectives of the Shrewsbury Town in the Community.

## PERSONAL SPECIFICATION

Skills/Qualities/Experience	Essential	Desirable
Experience in a professional football development setting.		X
Two years experience of coaching the target group		X
Experience of coaching in a wide range of environments including schools, club and community settings	X	
An ability to keep and maintain records.	X	
Knowledge of FA girls and Women's Strategy		X
Good communication skills, both verbal and written including public speaking report writing and dealing with the press and media.	X	
Experience with Microsoft Office applications at advanced level.	X	
UEFA B Licence		X
FA Level 2	X	
FA Youth Award Level 2	X	
FA Licenced Coaches Club Member	X	
Ability to develop good working relationships with Staff and partners	X	
Able to drive and have access to a car.	X	
Able to work within flexi-hours to dovetail with other staff in the Club especially on Match Days	X	
<b>Appointed person will be subject to CRB clearance</b>	X	

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